

## OFFICE OF THE SECRETARY

Bishop L. Robinson, *Secretary of Public Safety  
& Correctional Services*

300 East Joppa Road, Suite 1000  
Towson, MD 21286—3020 (410) 339-5004

Appointed by the Governor with Senate advice and consent, the Secretary of Public Safety and Correctional Services directs and coordinates State correctional and parole programs.

The Secretary chairs the Vehicle Theft Prevention Council and serves on the Cabinet Council on Criminal and Juvenile Justice while co-chairing the Council's Task Force on Sentencing and Intermediate Sanctions. The Secretary also serves on the Governor's Executive Council; the State Board of Victim Services; the Institutional Educator Pay Plan Committee; the State Information Technology Board; the Pricing Committee for Blind Industries and Services of Maryland; the Pricing and Selection Committee for Rehabilitation and Employment Programs; and the Interdepartmental Advisory Committee for Minority Affairs.

Reporting directly to the Secretary are the Police and Correctional Training Commissions; the State Fire Marshal; the Division of Pretrial Detention and Services; the Division of Correction; Patuxent Institution; the Maryland Parole Commission; and the Division of Parole and Probation. The office of the Secretary also oversees the Correctional Options Advisory Board; the Commission on Correctional Standards; the Explosives Advisory Council; the Handgun Permit Review Board; the Sundry Claims Board; and the Vehicle Theft Prevention Council. The Secretary is assisted by a deputy secretary and an assistant secretary.

### COMMISSION ON CORRECTIONAL STANDARDS

Marie C. Henderson, *Chair*, 1998

Donald Jones, *Executive Director*

(410) 764-4268

The Commission on Correctional Standards was formed in 1980 to improve standards for correctional facilities and programs and to ensure compliance with standards for the public health, safety, and welfare (Chapter 535, Acts of 1980). The Commission advises the Secretary of Public Safety and Correctional Services on standards for State and local correctional facilities; provides technical assistance to local governments; audits facilities to determine compliance with correctional standards; and determines schedules for remedial action of jurisdictions that do not comply. After a public hearing, the Commission may order a correctional facility to close if it does not comply with established standards. The Commission also reviews and acts on appeals of staff audit reports.

To make State and national standards compatible, the Commission consults with national agencies promulgating correctional standards. The Commission also may consult and cooperate with State agencies and local jurisdictions on correctional standards and may establish advisory boards.

The Commission has eleven members. Eight are appointed for three-year terms by the Governor with Senate advice and consent. Three serve ex officio. With the approval of the Secretary of Public Safety and Correctional Services, the Commission appoints the Executive Director (Code 1957, Art. 41, sec. 4-401).

### EXPLOSIVES ADVISORY COUNCIL

Stoyan L. Russell, *Chair*, 1998

(410) 339-5000

Organized in 1984, the Explosives Advisory Council recommends rules and regulations to the Department for the storage, use, manufacture, and transport of explosive material (Chapter 694, Acts of 1984). The Council reviews proposed rules, regulations, and laws that affect the manufacture, use, or distribution of explosives. It also monitors federal regulations, and developments in the explosives industry, such as safety precautions and blasting techniques.

The Council may have up to nineteen members. They are appointed to five-year terms by the Governor (Code 1957, Art. 41, sec. 4-106).

### HANDGUN PERMIT REVIEW BOARD

Donald A. Westcott, *Chair*, 1999

(410) 764-4070

The Handgun Permit Review Board was created in 1972 (Chapter 13, Acts of 1972).

Any person whose application for a handgun permit or renewal of a permit has been rejected or whose permit has been revoked or limited may ask the Board to review the decision of the Secretary of State Police. The Board can either sustain, reverse, or modify the decision of the Secretary, or conduct a hearing to establish the facts.

The Governor appoints the Board's five members to three-year terms with Senate advice and consent (Code 1957, Art. 27, sec. 36E).

### SUNDRY CLAIMS BOARD

Vacancy, *Chair*

Marvin N. Robbins, *Secretary*

(410) 764-4257

In 1961, the Sundry Claims Board was established (Chapter 140, Acts of 1961). The Board administers claims filed by any prisoner who has been injured on the job while working for compensation in the Division of Correction or Patuxent Institution.

Three ex officio members or their designees serve on the Board. The Governor names the chair and secretary (Code 1957, Art. 41, sec. 4-701).